

IF YOU FAIL TO RESPOND TO THE CHARGE(S) BY THE APPEARANCE DATE ON YOUR CITATION, AN ADDITIONAL CHARGE MAY BE FILED AGAINST YOU FOR FAILURE TO APPEAR OR VIOLATION OF PROMISE TO APPEAR AND A WARRANT(S) WILL BE ISSUED.

****THIS FORM WILL ONLY BE ACCEPTED BY MAIL****

NO PLEAS OR APPEARANCES MAY BE MADE BY TELEPHONE

*** PLEASE SEND A SELF-ADDRESSED STAMPED ENVELOPE WITH YOUR PLEA.**

Initial One:

☐ **PLEASE KEEP COURT INFORMED OF ANY ADDRESS CHANGES.**

ALL COURT CORRESPONDENCE WILL BE MAILED TO THE ADDRESS PROVIDED ON THIS FORM ONLY. FAILURE TO APPEAR FOR ANY COURT/TRIAL DATES WILL RESULT IN A FAILURE TO APPEAR WARRANT BEING ISSUED FOR YOUR ARREST.

1. ☐ I hereby enter a plea of (CHECK ONE) ☐ Guilty or ☐ Nolo Contendere and waive appearance for trial

2. ☐ I request **Deferred Adjudication**.

Cashier's Check or Money Order for the applicable fee of \$99.10 or \$124.10 IN SCHOOL ZONE. Remaining amount of fine/fee must be paid by the 90th day. On a 30 day deferral full amount of fine/fee and court costs must be paid when the request is made. Failure to submit payment will result in your request being denied.

3. ☐ I request a **Driving Safety Course**. A Cashier's Check or Money Order for the applicable fee of \$109.10 or \$134.10 IN SCHOOL ZONE and proof of Liability Insurance and a copy of Driver's License are enclosed. I swear I have not taken a Driving Safety course in the last year. All items must be submitted when request is made or request will be denied.

EFFECTIVE September 1, 2003 CDL drivers are not eligible for the Driving Safety Course

4. ☐ I hereby enter a plea of **NOT GUILTY** and await notification of the date for a hearing, (CHECK ONE) ☐ Trial by Court or ☐ Trial by Jury.

☐ I understand the following FEES could be assessed.

- Summoning a Witness: \$5 for serving a subpoena.
- Summoning a Jury: \$5 for summoning a jury.
- Service of any other writ (includes summons for a defendant or a child's parents): \$35.
- Other costs: Costs for peace officer's time testifying while off duty.
- Jury Fee: \$3 fee collected upon conviction when case tried before a jury. \$3 fee collected upon conviction if defendant had requested a jury trial and then withdrew the request not earlier than 24 hours before the time of trial; fee to be paid even if case is deferred. (Art. 102.004, C.C.P.)

***** ALL PLEAS MUST BE NOTARIZED*****

Signature _____

Address _____

City _____ State _____

Zip code _____

Phone # _____

SWORN AND SUBSCRIBED BEFORE ME, THIS _____ DAY OF _____, 20_____

Notary Public and For the State Of Texas

SEAL